

24 April 1959

D-R-A-F-T

[REDACTED] jmc

25X1A9a

25X1A9a

Career Service Comments (Section E)
Career Preference Outline

The Board notes 25X1A9a [REDACTED] desire for placement in the Chart and Graph Section of the Development and Construction Branch, and points out that all cartographic draftsmen who have the required experience and/or academic training will be considered for future vacancies. The academic work which 25X1A9a [REDACTED] plans at the Graduate School of the US Department of Agriculture would help to qualify him for future vacancies in the Chart and Graph Section. The Board concurs with his supervisors that 25X1A9a [REDACTED] should be given the opportunity to take any Agency course or other academic work which is related to the program of the Cartography Division, and which will materially assist in the development of his capabilities.

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SECRET
(When Filled In)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL	
1. NAME OF EMPLOYEE (Last-First-Middle) <div style="background-color: black; width: 150px; height: 1.2em; display: inline-block;"></div> 25X1A9a	2. DATE OF BIRTH 3 Jan. 1926	3. SERVICE DESIGNATION IR	4. GRADE GS-6
5. ORGANIZATIONAL TITLE None	6. POSITION TITLE Cartographic Draftsman	7. OCCUPATIONAL CODE GS 0816.01	8. OFFICE OF ASSIGNMENT OKB/D/GC/Devel.&Constr. Br., Drafting Sect.
SECTION B.		CAREER INTERESTS	
9. GENERAL TYPE OF ACTIVITY Cartographic Drafting			
10. SPECIFIC TYPE OF ACTIVITY (Including assignments)			
A. IMMEDIATE (Within next 1 to 2 years) I would like to transfer to the Chart and Graph Section of the Development and Construction Branch when an opening for which I qualify occurs.			
B. LONG-RANGE (Within next 3 to 5 years) If possible, and when I qualify, I would like eventually to become a Drafting Editor.			
SECTION C.		TRAINING	
11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING			
A. IMMEDIATE (Within next 1 to 2 years) I am planning during the next 1 to 2 years to register for Graphic Art work at the Graduate School of the U. S. Department of Agriculture.			
B. LONG-RANGE (Within next 3 to 5 years) I intend to start a full course of study leading towards a BS degree in the field of Civil Engineering. No decision as to school has been made.			
12. ADDITIONAL COMMENTS <div style="text-align: right; margin-top: 20px;">25X1A9a</div>			
13. DATE COMPLETED 14 Nov. 1957		14. SIGNATURE OF EMPLOYEE <div style="background-color: black; width: 150px; height: 2em; display: inline-block;"></div>	

SECTION D.		COMMENTS BY SUPERVISOR	
15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE			
<p>All cartographic draftsmen who have the required experience and/or academic training will be considered for future vacancies in the Chart and Graph Section. With more academic training and on-the-job experience, [REDACTED] will be considered for transfer along with others of comparable background. 25X1A9a</p> <p>There is a single position as Drafting Editor in the Development and Construction Branch. If a vacancy occurs, [REDACTED] will be considered along with other cartographic draftsmen. 25X1A9a</p> <p>The academic work which [REDACTED] plans to take at the Graduate School of the U. S. Department of Agriculture would help to qualify for future vacancies in the Chart and Graph Section. However, his plans for a degree in the field of Civil Engineering, although commendable, will not materially advance him in the field of cartography in this Agency.</p>			
16. RELATIVE TO TRAINING FOR EMPLOYEE			
<p>[REDACTED] will be given the opportunity to take any Agency courses or other academic work which is to the advantage of the Cartography Division. 25X1A9a</p> <p>25X1A9a</p> <p>[REDACTED]</p>			
TITLE		18. SIGNATURE	
Chief, Development and Construction Branch			
		20. DATE	
		14 November 1957	
SECTION E.		FOR USE OF CAREER SERVICE	
21. COMMENTS			
22. TYPED OR PRINTED NAME		23. SIGNATURE	
24. TITLE		25. DATE	
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(When Filled In)

SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO:

Chairman, ORR Career Service Board

SUBJECT: (Name)

25X1A9a

1ST INDORSEMENT

COMMENTS BY CHIEF (Division or Staff)

25X1A9a

I have discussed the proposed career preference statements of [REDACTED] with [REDACTED]
I concur in [REDACTED] evaluation as stated.

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14 November 1957

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2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

☒ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF☐ OTHER (Specify)

25X1A9a

DATE

18 November 1957

SIGNATURE

/S/

FORM 1270
7-57

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(20-40)